

INVITATION TO BID PRODUCTIVE URBAN LANDSCAPE INSTALLATIONS

The CITY of Clarkston (CITY) is accepting sealed bids from qualified firms for the **PRODUCTIVE URBAN LANDSCAPE projects**. All work will be done in accordance with the specifications and project scope identified in the Invitation to Bid (ITB) unless otherwise noted, for the construction and completion of the work required. All bidders must comply with all general and special requirements of the bid information and instructions enclosed herein.

The installations of the Productive Urban Landscape projects shall be complete within **60 calendar** days from the date of issuance of Notice to Proceed.

CITY will receive sealed bids until **3:30 PM; January 27th, 2020 at CITY of Clarkston; CITY Annex, 1055 Rowland Street; Clarkston, GA 30021; ATTN: Robin Gomez; CITY Manager**. Bids received after this time will not be accepted. Bids will be publicly read aloud in the CITY of Clarkston CITY Annex Conference Room at approximately 3:35 PM on January 24th, 2020. All interested parties are invited to attend. Pre-bid conference will not be held. Apparent bid results will be posted on the CITY web site; www.clarkstonga.gov Bids received after the above date and time or in any location other than that specified will not be accepted.

Bidding Documents are available for download from the CITY web site; www.clarkstonga.gov

Bids shall be presented in a sealed envelope with the bid number (GENERAL -1), the name of the company or firm submitting and the project name clearly marked on the outside of the envelope. **ONE (1) ORIGINAL (PAPER) AND ONE (1) COPY (PAPER) MUST BE SUBMITTED**. Bids will not be accepted verbally, by fax, or email.

Award will be made to the vendor submitting the lowest responsive, reliable and responsible bid. The CITY reserves the right to reject any or all bids and re-advertise, to waive any informalities or irregularities and to make an award as deemed in its best interest. The written bid documents supersede any verbal or written prior communications between the parties.

The bid submittal shall also include a bid bond in the form of a certified check or cashier's check in the amount of five percent (5%) of the total bid, made payable to CITY of Clarkston, Georgia. Payment & Performance bonds will not be required on this project.

The CITY of Clarkston does not discriminate on the basis of disability in the admission or access to its programs or activities. Any requests for reasonable accommodations required by individuals to fully participate in any open meeting, program or activity of the CITY should be directed to the ADA Compliance Officer; Robin Gomez; 404-296-6489.

The contractor ensures that all employees and applicants for employment are not discriminated against because of their gender, race, color, genetic information, religion, national origin, political affiliation, age, handicapped status, sexual orientation, sexual preference, or gender identity and expression. The provisions of the Disadvantaged Business Enterprise (DBE) Program shall apply.

The DBE goal for this Project is 12%.

“The CITY of Clarkston”, in accordance with Title VI of the Civil Rights Act of 1964 and 78 Stat. 252, 42 USC 2000d— 42 and Title 49, Code of Federal Regulations, Department of Transportation, Subtitle A, Office of the Secretary, part 21, hereby notifies all bidders that it will affirmatively ensure that in any contract entered into pursuant to this advertisement, minority business enterprises will be afforded full opportunity to submit bids in response to this invitation and will not be discriminated against on the grounds of race, color, sex, or national origin in consideration for an award.”

All questions regarding the bid documents shall be made via email to the Project Manager; kaiser@co-infra-services.com. The Project Manager will acknowledge receipt of questions. If bidder does not receive acknowledgement, it's the bidder's responsibility to contact the Project Manager at 404-909-5619 to ensure questions are received. The deadline to submit questions is 5:00 PM on January 20th, 2020. The CITY will post “Response to Questions and/or Addendum”, if applicable, on the CITY web site no later than 5:00 PM on January 21st, 2020